

# **CAMPBELL BROTHERS LIMITED**

## **Continuous Disclosure Policies and Procedures**

### **Guiding Principles**

The Board and senior management of the Company are committed to the provision of timely, full and accurate disclosure.

The Company acts to ensure compliance with the continuous disclosure requirements of the Listing Rules of the Australian Stock Exchange (ASX) and any other regulatory authority having jurisdiction over compliance with continuous disclosure requirements.

### **General Procedures**

Commentary on Company issues is limited to the Managing Director as official spokesperson.

The primary vehicles used by the Company to distribute information to the market are: the Annual Report; Half Year Report; Annual and Half Year Results presentations (if any); ASX releases; media releases; the Annual General Meeting (AGM); letters to shareholders; and the Company website.

ASX announcements and media releases are placed on the Company's website as soon as possible after receipt by the ASX; likewise any presentations made to analysts or institutional investors.

The Company Secretary is responsible for the content management of the Company information portion of the website.

### **Material Information**

Material Information is defined as:

"Information of a kind that might have a material affect on the value of the issued securities of the Company before the release of that information to the ASX in accordance with the Corporations Act".

All Material Information will be immediately disclosed by the Company Secretary to the ASX and be included on the Company's website.

No Material Information is to be disclosed to the market prior to the Managing Director or Company Secretary being informed. They must ensure that the market is properly informed and that the information is checked for consistency.

The Managing Director or Company Secretary are to be advised as soon as practicable of any involvement in an activity which may fit the definition of Material Information, and would therefore result in an announcement to the market.

Only the Managing Director may provide comment on the Company.

If Material Information is unintentionally communicated in any forum the Managing Director or Company Secretary must be advised immediately so that the market can be informed.

Any new Information disclosed is to be reviewed by the Managing Director, copied to the Company Secretary and if deemed necessary, to be advised to the ASX and posted onto the Company's website as an update item. This may or may not be the subject of an announcement or media release and will be reviewed in each instance.

**Information on Company Website**

The Company Secretary is responsible for ensuring that Company announcement information included on the Company's website such as press releases, ASX announcements and presentations is kept up to date.

No Company announcement information is to be removed from the Company website without clearance from the Company Secretary.